Students’ email addresses will remain the same. All school students have the domain @education.nsw.gov.au, for example sam.stott@education.nsw.gov.au.

All TAFE students have the domain @tafensw.net.au, for example jane.citizen@tafensw.net.au.

Students will need to know the full email address of all people they wish to email, including their teachers, unless they are already in their contacts.

Features:

8. Search mail or web
2. Write an email
6. Change the look
7. Need help?
1. Navigation buttons
3. Sort emails
4. Saved addresses
9. More space
5. Organise emails
There are also new navigational buttons on the top and left sides of the page, to make it easier to use all the features.

There is a 'Compose Mail' button, which is what the students will now use to write new emails.

There are places to sort emails into different categories. These include the main Inbox, Starred messages, Sent mail, Drafts, All mail, Spam and Trash.

Below this, is a link to 'Contacts', an online address book that stores all the necessary information about any saved contacts.

Below 'Contacts' is the 'Labels' box, so students can see at a glance the labels they have used to organise their conversations.

On the top of the page there is a 'Settings' button, which allows students to alter things like the appearance of their emails and their account information.

There is also a 'Help' function if students require any assistance.

The search functions at the top of the page assist students in locating specific messages, and also to find things on the Internet.

Quota information is found at the bottom of the page to help students know how much space they have available.